

Record of officer decision

Decision title:	Granting Licence to Occupy to NEW MODEL IN TECHNOLOGY & ENGINEERING (NMI TE) to occupy offices and basement at Gardner Hall
Date of decision:	2 nd September 2020
Decision maker:	Assistant Director for Technical Services
Authority for delegated decision:	The Economy and Place Scheme of Delegation dated 23/12/2019 updated 30/07/20 (line 54) gives the Assistant Director for Technical Services the authority to take the decision: To negotiate and agree terms for the grant of leases, licences, tenancies, agreement for lease, development agreements and legal consents
Ward:	College
Consultation:	None
Decision made:	Granting Licence to Occupy to NMI TE to occupy office accommodation and basement floors at Gardner Hall, Venns Lane, Hereford
Reasons for decision:	<ul style="list-style-type: none"> • Licensee currently occupies whole building but is giving up occupation of the upper floors (student accommodation) to Hereford College of Arts for temporary accommodation of new intake students following Covid-19 delays at Station Approach development. • Replacement short term licence of just the offices and basement is required whilst lease is under discussion
Highlight any associated risks/finance/legal/equality considerations:	<ul style="list-style-type: none"> • Risk of losing income if occupation cannot be granted in short term • Any damage to the property to be made good at the expense of the Licensee. • Outgoings and rent to be paid by Licensee. • Legal costs – each party to pay their own.
Details of any alternative options considered and rejected:	No suitable alternatives were proposed
Details of any declarations of interest made:	None

Signed..... Date: